



Russell-Hampton Co.

A Division of Diligence, Inc.



110 Leawood Dr., New Century, Kansas 66031-1136

Toll-Free: 800-877-8908 Local: 913-254-0500 Toll-Free Fax: 888-599-3353 Fax: 913-254-1555

Visit our website: www.ruh.com

1⁵/₈" x 4" HOT STAMPED HORIZONTAL, SATIN FINISHED ROTARY CONFERENCE RIBBONS WITH TWO SIDED TAPE ACROSS THE TOP

For ribbons with other lettering, or in other color combinations, contact us
for a quote and for minimums on custom ribbons.

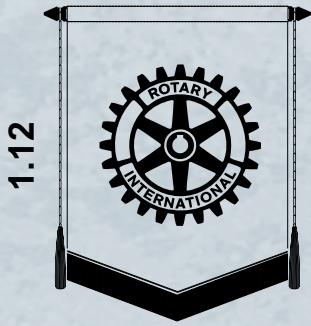
RIBBON NUMBER	QUANTITY ORDERED	IN STOCK RIBBONS	RIBBON COLOR	LETTER COLOR
HRIB05	_____	President Rotary International	Blue	Gold
HRIB10	_____	Vice President Rotary International	Blue	Gold
HRIB15	_____	Director Rotary International	Blue	Gold
HRIB20	_____	Representative of R.I. President	Blue	Gold
HRIB25	_____	District Governor	Blue	Gold
HRIB30	_____	Assistant Governor	Blue	Gold
HRIB35	_____	Governor's Representative	Blue	Gold
HRIB40	_____	District Secretary	Blue	Gold
HRIB45	_____	District Treasurer	Blue	Gold
HRIB50	_____	District Executive Committee	Blue	Gold
HRIB55	_____	District Finance Committee	Blue	Gold
HRIB60	_____	Club President	Blue	Gold
HRIB65	_____	Club Secretary	Blue	Gold
HRIB70	_____	Club Treasurer	Blue	Gold
HRIB75	_____	Club Director	Blue	Gold
HRIB80	_____	Past President Rotary International	Gold	Blue
HRIB85	_____	Past Vice President Rotary International	Gold	Blue
HRIB90	_____	Past Director Rotary International	Gold	Blue
HRIB95	_____	Past District Governor	Gold	Blue
HRIB96	_____	Past Assistant Governor	Gold	Blue
HRIB100	_____	Past Club President	Gold	Blue
HRIB105	_____	President Elect Rotary International	White	Blue
HRIB110	_____	Director Elect Rotary International	White	Blue
HRIB115	_____	District Governor Elect	White	Blue

RIBBON NUMBER	QUANTITY ORDERED	IN STOCK RIBBONS	RIBBON COLOR	LETTER COLOR
HRIB120	_____	District Governor Nominee	White	Blue
HRIB125	_____	Club President Elect	White	Blue
HRIB130	_____	Club Secretary Elect	White	Blue
HRIB135	_____	Partner of President Rotary International	White	Gold
HRIB140	_____	Partner of Past President Rotary International	White	Gold
HRIB145	_____	Partner of Vice President Rotary International	White	Gold
HRIB150	_____	Partner of Past Vice Pres. Rotary International	White	Gold
HRIB155	_____	Partner of Director Rotary International	White	Gold
HRIB160	_____	Partner of Past Director Rotary International	White	Gold
HRIB165	_____	Partner or Rep of R.I. President	White	Gold
HRIB170	_____	Partner of District Governor	White	Gold
HRIB175	_____	Partner of Past district Governor	White	Gold
HRIB180	_____	Partner of District Governor Elect	White	Gold
HRIB185	_____	Partner of District Governor Nominee	White	Gold
HRIB190	_____	Partner of Assistant Governor	White	Gold
HRIB195	_____	Partner of Governor's Representative	White	Gold
HRIB200	_____	Partner of Club President	White	Gold
HRIB205	_____	Partner of Club President Elect	White	Gold
HRIB210	_____	Partner of Past Club President	White	Gold
HRIB215	_____	Partner of Rotarian	White	Gold
HRIB216	_____	Partner of Foundation Trustee	Purple	Gold
HRIB219	_____	Foundation Trustee	Purple	Gold
HRIB220	_____	Foundation Major Donor	Purple	Gold
HRIB221	_____	Bequest Society	Purple	Gold
HRIB225	_____	Foundation Benefactor	Purple	Gold
HRIB230	_____	Foundation Scholar	Purple	Gold
HRIB235	_____	Paul Harris Fellow	Purple	Gold
HRIB239	_____	Rotary Foundation Sustaining Member	Purple	Gold
HRIB245	_____	Committee Chair	Red	Gold
HRIB250	_____	Committee Co-Chair	Red	Gold
HRIB252	_____	Committee Member	Red	Gold
HRIB265	_____	Chaplain	Red	Gold
HRIB275	_____	Sergeant At Arms Chair	Red	Gold
HRIB280	_____	Sergeant At Arms	Red	Gold

RIBBON NUMBER	QUANTITY ORDERED	IN STOCK RIBBONS	RIBBON COLOR	LETTER COLOR
HRIB281	_____	Zone Executive Committee	Red	Gold
HRIB285	_____	Registration Committee Chair	Red	Gold
HRIB290	_____	Registration Committee	Red	Gold
HRIB295	_____	New Member Sponsor	Red	Gold
HRIB300	_____	New Member	Red	Gold
HRIB305	_____	President Host Club	Sapphire	Gold
HRIB310	_____	Secretary Host Club	Sapphire	Gold
HRIB315	_____	Member Host Club	Sapphire	Gold
HRIB320	_____	Hostess	Sapphire	Gold
HRIB325	_____	Greeter	Sapphire	Gold
HRIB330	_____	Guest	Rose	Gold
HRIB335	_____	Guest Speaker	Hunter Green	Gold
HRIB340	_____	Speaker for Today	Green	Gold
HRIB345	_____	Voting Delegate	Turquoise	Gold
HRIB350	_____	100% Attendance	Red	Silver
HRIB355	_____	First Time Attendee	Raspberry	Gold
HRIB360	_____	Rotary Volunteer	Lavender	Gold
HRIB365	_____	G.S.E Team Leader	Teal	Gold
HRIB370	_____	G.S.E. Team Member	Teal	Gold
HRIB375	_____	Youth Exchange Committee	Navy	Gold
HRIB380	_____	Exchange Student	Navy	Gold
HRIB385	_____	Interact Member	Blue	Gold
HRIB390	_____	Rotaract Member	Maroon	Gold
HRIB395	_____	(RYLA) Rotary Youth Leadership Awards	Lt. Blue	Gold

Pricing:

1-49.....	\$.50
100-249	\$.45
250-499	\$.39
500+	\$.36



RUSSELL-HAMPTON CO.

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CUSTOM TRADING BANNERS

7"x9" Vertical (STANDARD)		Quantity			
		50	100	200	500
SCREENPRINTED	1 Color	\$6.85	\$5.95	\$5.55	\$5.15
	2 Colors	\$7.55	\$6.55	\$6.15	\$5.75
	3 Colors	\$8.05	\$7.10	\$6.75	\$6.40
	4 Colors	\$8.55	\$7.60	\$7.20	\$6.85
	5 Colors	\$9.05	\$8.10	\$7.75	\$7.55
	6 Colors	\$9.55	\$8.50	\$8.05	\$7.95
4-Color Process Dye-Sublimation (Unlimited Colors)		\$9.45	\$9.05	\$8.75	\$8.30

9"x12" Vertical or 9"x7" Horizontal	Add \$1.00 to 7"x9" banner price
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12"x9" Horizontal	Add \$2.00 to 7"x9" banner price
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All prices include: wooden cross rod, spear ends, cord with tassels and 1" fringe along the bottom. All sides of banners are heat-sealed to prevent fraying.

PRINT OPTIONS

• **Screenprinting:** This print process is best suited to simple artwork with only a few solid, unique colors. It is not recommended for artwork with lots of colors, shading, or for photographs.

• **Four-Color Process Process Dye-Sublimation:** 4CP Dye-Sublimation allows for full color printing for artwork such as photographs, watercolors or any computer generated artwork. This process is printed on white satin only, but can be printed full-bleed.

PRODUCTION OPTIONS

• **Standard Fabrication:** Our trading banners are printed on satin. We offer V-shaped, inverted V-shaped and straight edge bottoms without extra charge.

• **Custom Cuts:** Contact us for a quote for custom banner shapes.

• **Custom Finishing:** Add \$1.10/banner for sewn (serged) edges, and \$1.45/banner to have fringe on 3 sides. For other custom options, contact us for a quote.

• **Alternate Satin, Fringe, Cord & Tassel Colors:** No extra charge. Contact us for available colors.

REORDERING YOUR EXISTING BANNER

If we have previously made custom banners for you and you are reordering without changing the design, please contact customer service at (800) 877-8908, or orders@ruh.com.

• **Delivery:** 5 to 6 weeks upon order placement.

• **Rush Charge:** \$35.00 - turnaround time subject to approval.

• **Set-up Charge:** The set-up charge for repeat orders is \$30.00.

• **Minor Design Change:** Add \$15.00 for simple design alterations (changes to text, removing design elements, etc.).

ORDERING BANNERS WITH NEW ART

If you would like to order custom banners with new artwork, please contact our Graphic Artist at (800) 877-8908 x817, or graphics@ruh.com.

• **Set-up Charge:** There is a set-up charge of \$40.00 on all new screenprinted banner orders, and \$85.00 on all new 4CP dye-sublimated banners orders. If we are designing or laying out your banner, or if your artwork requires alteration to be printer-ready, there is an additional art charge of \$40/hr, with a minimum charge for 1 hour.

• **Delivery:** 5 to 6 weeks upon order placement. For the first order of dye-sublimated banners, it is our standard practice to first send you a sample of the artwork printed on satin to confirm the appearance of color. This process is optional, and it may add about a week to overall production time, but it is recommended.

• **Art Requirements:** Vector based artwork is strongly preferred, especially for screenprinted designs: *CorelDraw (.cdr files) - Version X3 or older, Illustrator (.ai files) - Version CS4 or older, Encapsulated Postscript (vector-based .eps files).*

The following bitmap files are also acceptable at **300+ DPI**. Please submit artwork at the largest size available. These filetypes are suitable for 4CP dye-sublimated banners, but usually not for screenprinted banners: *PhotoShop files (.psd files), JPG or .TIF files.*

For image area on banners or any questions, please contact our graphic artist at extension 817 or graphics@ruh.com.

• **Rotary International Restrictions:** The Rotary emblem cannot be covered by other design elements or changed in any way. It cannot be reproduced to look three dimensional. It cannot have anything touching it / attached to it. It can be reproduced in any one color, but can only be gold (yellow) and blue if reproduced in two colors.

• **Emailed Artwork:** E-mail art to graphics@ruh.com. Please include contact name, phone number, club name (or district number) and banner size desired. Attachments cannot be any larger than 25 Mb. If larger, please mail in a CD or use file-sending service (such as yousendit.com).

4"X6" INTERNATIONAL FLAGS

1-11	\$2.60
12-35	\$2.40
36-95	\$2.20
96+	\$2.00

ALBANIA
 ALGERIA
 ANGOLA
 ARGENTINA
 AUSTRALIA
 AUSTRIA
 BAHAMAS
 BAHRAIN
 BANGLADESH
 BARBADOS
 BELGIUM
 BELIZE
 BENIN
 BERMUDA
 BOLIVIA
 BOSNIA-HERZEGOVINA
 BOTSWANA
 BRAZIL
 BRUNEI
 BULGARIA
 BURKINA FASO
 BURUNDI
 CAMEROON
 CANADA
 CAYMAN ISLANDS
 CENTRAL AFRICAN REP.
 CHAD
 CHILE
 COLUMBIA
 COSTA RICA
 CROATIA
 CYPRUS
 CZECH REPUBLIC
 DENMARK
 DOMINICAN REPUBLIC
 ECUADOR
 EGYPT
 EL SALVADOR
 ESTONIA
 ETHIOPIA
 FIJI
 FINLAND
 FRANCE
 GABON

GAMBIA
 GERMANY
 GHANA
 GREECE
 GRENADA
 GUAM
 GUATEMALA
 GUINEA
 GUYANA
 HAITI
 HONDURAS
 HONG KONG
 HUNGARY
 ICELAND
 INDIA
 INDONESIA
 IRELAND
 ISRAEL
 ITALY
 IVORY COAST
 JAMAICA
 JAPAN
 JORDAN
 KENYA
 LATVIA
 LEBANON
 LIECHTENSTEIN
 LITHUANIA
 LUXEMBOURG
 MACEDONIA
 MALAWI
 MALAYSIA
 MALTA
 MAURITANIA
 MAURITIUS
 MEXICO
 MICRONESIA
 MONACO
 MONGOLIA
 MOROCCO
 MYANMAR (BURMA)
 NETHERLANDS
 NEW ZEALAND
 NIGERIA

NORWAY
 PAKISTAN
 PANAMA
 PAPUA NEW GUINEA
 PARAGUAY
 PERU
 PHILIPPINES
 POLAND
 PORTUGAL
 PUERTO RICO
 ROMANIA
 RUSSIA
 RWANDA
 SAN MARINO
 SENEGAL
 SCOTLAND
 SIERRA LEONE
 SINGAPORE
 SLOVAK REPUBLIC
 SOUTH AFRICA
 SOUTH KOREA
 SPAIN
 SRI LANKA
 ST. GEORGE'S CROSS
 SURINAM
 SWAZILAND
 SWEDEN
 SWITZERLAND
 TAIWAN
 TANZANIA
 THAILAND
 TOGO
 TRINIDAD & TOBAGO
 TUNISIA
 TURKEY
 UGANDA
 UKRAINE
 UNITED ARAB EMIRATES
 UNITED KINGDOM
 URUGUAY
 VANUATU
 VENEZUELA
 VIRGIN ISLANDS
 WALES
 ZAMBIA

ORDERING INFORMATION



Phone: **800-877-8908** or **913-254-0500**



Fax: **888-599-3353** or **913-254-1555**



Mail: **Russell-Hampton Co., 110 Leaward Dr., New Century, KS 66031-1136**



E-Mail: **orders@ruh.com** (For status inquiries or Club/District orders on an open account only.)
Do not send credit card information via e-mail. Internet mail is not secure.



Online: **www.ruh.com**

Our toll free number is staffed from 8:00 am to 5:00 pm Central Time, Monday-Friday. Our fax number is available 24 hours. When faxing/mailling orders, make copies of the order forms in the back of this catalog. Please complete all information, type or print clearly, and provide us with your phone number, fax number and e-mail address so we can contact you if there are any questions about your order. It is also very important to indicate any **date needed** information with your order. Please be aware that custom merchandise can require 4-6 weeks lead time (with the exception of custom engraving, which is done in-house). Every effort will be made to ensure your order reaches you by the date requested, and we will advise you if this is not possible if you provide sufficient contact information. Special handling/shipping is available at additional cost.

Please include your club name (or district number) when ordering. Orders from authorized club/district officers will be billed on open account. All other orders must be pre-paid with Visa, MasterCard, Discover, American Express, money orders or check.

For all orders to be shipped **outside the United States** we will render a pro-forma invoice including shipping and handling charges. These orders must be pre-paid by: check in US dollars drawn on a US Bank or International Money Order. Accounts already established may also use: VISA, MasterCard, Discover or American Express.

All invoices are in U.S. dollars, including invoices to Canadian customers.

All orders shipped to a Kansas address are subject to **Kansas sales tax**.

Prices do not include shipping, handling or insurance charges. These charges are in addition to the prices listed and will be billed on your invoice, **after** the order has been shipped.

Prices are subject to change without notice. Prices on our website will prevail over all prices printed in the catalog. Products are subject to availability and may be discontinued or replaced without notice.

Please note that some items have minimum orders quantities, and most have quantity discounts available. If you are ordering an unusually high quantity of an item, contact us for a possible additional discount.

Custom orders: Exact quantities cannot always be guaranteed. Plus/minus 10% of the order quantity will be adjusted and billed accordingly. The accuracy of lettering submitted handwritten or by telephone cannot be guaranteed. Typed instructions are recommended. **Custom orders cannot be returned.**

All returns **MUST** be pre-approved by our Customer Service Manager before returning merchandise. We will not accept returned merchandise without prior approval. You will be given return instructions at the time of your call.

Russell-Hampton Co. is a LICENSED VENDOR of Rotary emblem merchandise. Upon payment of a LICENSE FEE and agreement to pay royalties on all merchandise sold to Rotarians, we were granted this license by Rotary International. The fees paid are used in part to protect the Rotary name and emblems by assuring proper reproduction and use of the Rotary emblems. Rotary Clubs and Rotarians are encouraged by Rotary International to purchase all emblem merchandise from LICENSED VENDORS.

IMPORTANT!

OPEN ACCOUNT CREDIT POLICY

Invoices are due upon receipt. A 1.5% finance charge will be applied to all invoices over 60 days. Accounts with invoices over 90 days with a balance of \$50.00 or more will be placed on credit hold until these invoices are paid. Prepayments will be required on new orders until open account status is restored. Any returned check will be assessed a \$30.00 service charge.

RETURNS AND CUSTOM ORDERS

We realize that there are times when you may need to return merchandise for one reason or another. Russell-Hampton has always had a very liberal return policy.

We are requesting that upon receipt of any order from us, you open the package as quickly as possible. Check the entire package for any problems, as you remove the packing please be aware there may be smaller items included in the wrapping. They will usually be in a small manila envelope. **(Sometimes that envelope is taped to the bottom of the box.)** We have had some customers inadvertently throw that merchandise away with the paper or box.

When removing items from the box, please check for breakage, wrong items, or other errors. Compare the merchandise with the descriptions given on the packing list included in the box. When engraving is included, please check the copy for spelling errors or wrong dates. If there are any problems, please contact us immediately. **All merchandise being returned for credit or exchange must be done within 90 days of receipt.** If the items are returned after that date there will be 10% restocking fee deducted from your credit or billed to your account.

If there was no error made by the Russell-Hampton Co. on the shipment (i.e. You ordered the wrong pin size), then you or your club will be responsible for all shipping and handling charges. This includes orders being refused at the time of delivery. These charges will **not** be credited to your account, but you will be given credit for the merchandise if we receive it in good condition.

Note: There are no returns on any custom items. This includes any items with a custom imprint or special order. These are shipped to you as a final sale. Before any custom work is completed, you will receive a final proof. To expedite this process, please give the customer service rep a valid fax number or email address. When you receive the proof, look it over carefully. Check the layout and copy for any errors. If everything is ok, sign the copy of the proof and fax it back to the customer service rep's attention. **If you approve a proof and we produce the item per your proof, you will be responsible for that item even if you notice an error upon receipt of that item.**

Authorization for return must be received by contacting one of the customer service reps here at Russell-Hampton. It is always our goal to treat our customers with fairness and good service. For immediate response to any problems, please contact us at 1-800-877-8908. Press "1" for Customer Service.



PROUDLY SERVING ROTARIANS SINCE 1920.

**"WE'RE NOT THE BEST BECAUSE WE'RE THE OLDEST;
WE'RE THE OLDEST BECAUSE WE'RE THE BEST!"**



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 E-MAIL: orders@ruh.com
 ORDER ONLINE: www.ruh.com

RUSSELL-HAMPTON CO.

ORDER FORM - PLEASE TYPE OR PRINT CLEARLY

B I L L T O	CLUB NAME OR DISTRICT NO.:	S H I P T O	NAME:
	NAME:		C/O BUSINLSS NAME (IF APPLICABLE):
	ADDRESS:		STREET ADDRESS:
	CITY/STATE/ZIP CODE:		SUITE NO./ APT NO. (IF APPLICABLE):
DAYTIME PHONE:		FAX NO.:	

PLEASE UPDATE OUR ORGANIZATION'S BILLING ADDRESS WITH THE ABOVE "BILL TO" INFORMATION. DATE: _____

E-MAIL ADDRESS*: _____

*By providing your e-mail address you will receive an automatic order acknowledgment when your order has been entered into our computer system AND another automatic acknowledgment when your order has been shipped. We will ONLY use your e-mail address if we have questions about this order.

I am authorized to order for my organization _____
 Orders without signatures cannot be processed.

This is a personal order. My credit card number is: _____
 VISA MasterCard Discover American Express Credit Card Security Code Number: _____ Expiration Date: _____

DATE NEEDED:** _____ I AUTHORIZE EXPEDITED SHIPPING TO MEET THIS DATE.

**This date will be met if at all possible, but cannot be guaranteed.

QUANTITY	ITEM NUMBER*	DESCRIPTION	UNIT PRICE	TOTAL

**If ordering clothing, be sure to include size.